

WEDNESDAY, NOVEMBER 27, 2019 7:00 PM  
Council Chambers

## **AGENDA**

# **COUNCIL AGENDA**

### **SOUTHWEST MIDDLESEX COUNCIL AGENDA**

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on November 27, 2019 at 7:00 p.m.

#### **COUNCIL PRESENT:**

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

#### **REGRETS:**

#### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

#### **ALSO PRESENT:**

Members of the public and press

#### **1. CALL TO ORDER**

Mayor Mayhew calls the meeting to order at \_\_\_\_\_ p.m.

#### **2. APPROVAL OF AGENDA**

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Regular Agenda of Council dated November 27, 2019 be accepted as presented.

### 3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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#### Conflict of Interest Reporting Form

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

### 4. DEPUTATIONS AND PETITIONS

#### 1. Zoning Public Meeting

- Notice [04 01 Ward Lockhart NoticePubMtg](#)

Chair Mayhew calls the Public Meeting for P10/2019 Tracy Ward and George Lockhart to order at \_\_\_\_p.m.

Announcement of Chair:

The purpose of this meeting is to give the public an opportunity to hear all interested persons with respect to a **Temporary Use Application by Tracy Ward and George Lockhart** and for Southwest Middlesex council to consider the proposal.

The purpose and effect of this Zoning By-law Amendment is to temporarily permit the placement of a travel trailer on an existing residential property to be used for the accommodation of persons for a period of time not exceeding one year while a new dwelling is constructed.

The Order of Procedure for this meeting will be:

- a) The Planner will present the staff report and recommendation and will provide any comments received from circulated agencies and the public.
- b) The applicant will be allowed the opportunity to speak to the application.
- c) The public will be asked for their comments and questions noting if they are for or against the application being considered; please ensure that you state your name and address.
- d) Council may then ask questions of the applicant and/or staff.

- e) The public is advised that comments expressed and written material presented are a matter of public record for full disclosure.

Chair Mayhew declares the Public Meeting for P10/2019 (Tracy Ward and George Lockhart) closed.

The Chair will now consider motions regarding the application.

### **Zoning By-law Amendment Application P10 2019**

[04 01 Ward Lockhart Zoning Planner Report](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Application for Zoning By-Law Amendment P-10/2019, filed by Tracy Ward and George Lockhart in order to permit the use of a travel trailer for accommodation purposes on the subject lands for a period of time not exceeding one year while a dwelling is continued to be constructed on the lands, be APPROVED.

### **2. Committee of Adjustment Public Meetings** – see committee of adjustment meeting agenda

- Severance Application – B4/2019 (Harvey and Kathy Wernham)
- Minor Variance Application – A4/2019 (Mike and Eryn Cummings)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Southwest Middlesex move into Committee of Adjustment to consider planning applications B4/2019 (Harvey and Kathy Wernham) and A4/2019 (Mike and Erin Cummings) at \_\_\_\_\_ p.m.

Regular council reconvened at \_\_\_\_\_ p.m.

### **5. MINUTES OF PREVIOUS MEETINGS**

#### **1. Southwest Middlesex Council Meeting Minutes – November 20, 2019**

[05 01 November 20 2019 Council Minutes](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the minutes of the meeting of Council dated November 20, 2019 be adopted as

printed.

**6. BUSINESS ARISING FROM THE MINUTES**

None

**7. VOUCHERS**

Vouchers not anticipated.

**8. ACTION CORRESPONDENCE**

None

**9. STAFF REPORTS**

a. Fire

None

b. Administration

None

c. Building

None

d. Finance

None

e. Facilities and Recreation

1. Aquatics Survey Results

[09 e 01 Aquatics survey](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the aquatics survey results report is received for information.

2. “Honour their Sacrifice” – Legion Banners

[09 e 02 Honour their Sacrifice Legion Banners](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council approves in principle the expansion of the “Honour their Sacrifice” banner program in Glencoe, subject to 2020 budget deliberation and approval; and

THAT Council approves in principle the Royal Canadian Legion Branch 510 launching the “Honour their Sacrifice” banner program in Melbourne subject to 2020 budget deliberation and approval.

f. Public Works

1. Request for Drainage Works pursuant to section 78 of the Drainage Act – McLean Switzer Drain

[09 f 01 McLean Switzer Drain](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Drainage Superintendent be instructed to hold a Project Scoping Meeting to receive comments and input on the attached Section 78 Request.

THAT the Drainage Superintendent consult with the Lower Thames Conservation Authority and the Department of Fisheries and Oceans to ascertain if there are significant environmental concerns to the request.

THAT the Drainage Superintendent report back to council after these items have been completed.

**10. REPORTS OF COMMITTEES**

1. St. Clair Region Conservation Authority Meeting Highlights – June 27, 2019

[10 01 2019 June Meeting Highlights](#)

2. St. Clair Region Conservation Authority Meeting Highlights – September 19, 2019

[10 02 2019 September Meeting Highlights](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the St. Clair Region Conservation Authority meeting highlights dated June 27, 2019 and September 19, 2019 are received.

**11. UNFINISHED BUSINESS**

None

## **12. INFORMATION CORRESPONDENCE**

1. Ministry of Agriculture, Food and Rural Affairs letter acknowledging AMO meeting  
[12 01 Min of Ag and Food AMO mtg acknowledgement](#)
2. Township of Larder Lake – Main Street Revitalization Grant – Extension Request  
[12 02 Letter to AMO and OMAFRA re Main Street Revitalisation fund1](#)
3. Grey Sauble Conservation Authority resolution to the Minister of the Environment, Conservation and Parks  
[12 03 Ltr to Hon Jeff Yurek MECP Nov 1 19 re CA's](#)
4. Town of Whitchurch-Stouffville resolution – Ban of Single-Use Disposable Wipes  
[12 04 Town of WS Resolution Ban of SingleUse Disposable Wipes](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That the information correspondence items are received and filed.

## **13. COUNCILLORS COMMENTS AND ENQUIRIES**

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

## **14. NOTICE OF FUTURE MEETINGS (subject to change)**

- December 4, 2019 – 1:30 p.m. – Council
- December 11, 2019 – 4:00 p.m. – Operating and Capital Budget
- December 11, 2019 – 7:00 p.m. – Council
- December 18, 2019 – 4:00 p.m. – Operating and Capital Budget
- December 18, 2019 – 7:00 p.m. – Operating and Capital Budget if required (no planning applications for December meeting)

## **15. CLOSED SESSION (Committee of the Whole)**

Closed session not anticipated.

## **16. BY-LAWS**

1. By-law No. 2019/090 – 3<sup>rd</sup> reading only  
[16 01 Government 5 & 6 Drain 2019bylaw](#)

Being a by-law to provide for drainage works in the Municipality of Southwest Middlesex, in the County of Middlesex, being the Government 5 and 6 Municipal Drain

2. By-law No. 2019/  
[16 02 Temp Use 1034LongwoodsRd WardLockhart](#)

Being a by-law to permit the placement of a travel trailer on an existing residential property to be used for the accommodation of persons on a temporary basis – for a period of time

not exceeding one year while a new dwelling is constructed

3. By-law No. 2019/  
[16 03 2019 11 November 27 ConfirmingBylaw](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (November 27, 2019)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT By-law No. 2019/ to By-law No. 2019/ be given first and second readings

And

THAT By-law No. 2019/ and By-law No. 2019/ to By-law No. 2019/ be given third and final readings.

## **17. ADJOURNMENT**

The Mayor adjourned the meeting at \_\_\_\_p.m.